

BOARD OF GOVERNORS
Minutes of a Public Meeting
held on Thursday, January 24, 2013
in Room C408 beginning at 1800 hours (6:00 p.m.)

Present: David Bowra, Vice-Chair
Roy Daykin
Stacey Edzerza Fox
Kwin Grauer
Gerda Krause
Anne Lippert, Chair
Jeff Lowe

Teresa Lu
Megahn McCarthy
Brian McGibney
Jas Sandhu
Mark Smith
Dean Tsatouhas

Regrets: Zdenka Buric

Staff: Barry Coulson, Associate Vice-President, Administration and Finance
Ian Humphreys, Vice-President, Business & Enrolment Management
Korena Jang, Manager, Executive and Board Operations
Brad O'Hara, Vice-President, Academic and Provost
Dawn Palmer, Associate Vice-President, Human Resources

Visitors: Lynn Carter, President, Langara Faculty Association
Raymond Chow, Chair, Langara College Administrators' Association
Julia Denholm, Chair, Humanities Division
Charlotte French, Registrar and Director of Enrolment Services
Kayla Isomura, Student
Cheryl McKeeman, Instructor, Mathematics and Statistics
Doreen Sharan, Executive Assistant to the Associate VP, Administration & Finance
Jan Smith, Associate Registrar, Records and Registration
Linda Sum, Coordinator, Human Rights

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

A. Lippert welcomed Linda Sum, Human Rights Coordinator who was in attendance to present the Human Rights Annual Report.

B. O'Hara introduced C. French and J. Smith who made a presentation on the role of Registrar and Enrolment Services in providing excellent, seamless service to students from their first contact with Langara to the completion of their academic goals. Included in the presentation were updates on new and future implementations in Admissions, Records & Registration, and Curriculum and Graduation; and on improving student services in Continuing Studies and Financial Aid.

1. APPROVAL OF THE AGENDA

It was moved by J. Sandhu, seconded by J. Lowe

**THAT, the Agenda be approved with the following addition of Item 3. Chair's Report,
d) Presidential Search and Recommendation Committee - Update**

Carried Unanimously.

Langara.

THE COLLEGE OF HIGHER LEARNING.

2. APPROVAL OF THE MINUTES and BUSINESS ARISING

a) Minutes of the Meeting held on November 29, 2012

It was moved by D. Bowra, seconded by K. Grauer

THAT, the Minutes of the Langara College Board Public Meeting held on November 29, 2012 be approved.

Carried Unanimously.

3. CHAIR'S REPORT

a) Community Connections

A. Lippert reviewed the activities as noted in the Community Connections memo attached to the agenda.

b) 2013 ACCC Conference

A. Lippert highlighted her memo attached to the agenda noting that the Association of Canadian Community Colleges (ACCC) 2013 Conference will be held in Penticton, British Columbia June 1-3, 2013. Governors wishing to attend were invited to contact D. Falcon to identify their interest.

c) Ministry Letter – Institutional Accountability Plan and Report

A. Lippert noted that the Institutional Accountability Plan and Report, submitted in July 2012, has been received and acknowledged by return letter from the Ministry. She thanked the Institutional Research Department for adapting to the new process implemented by the Ministry to improve reporting consistency, and for their time and effort devoted to preparing the Report.

d) Presidential Search and Recommendation Committee – Update

M. McCarthy advised that the Human Resources Committee met in December 2012, where the Committee approved the Terms of Reference and the composition of the Presidential Search and Recommendation Committee (PSRC). Board representation on the committee will be D. Bowra (as Chair of the Committee), A. Lippert, and M. McCarthy. The first meeting of the PSRC will be held on February 5, 2013.

4. PRESIDENT'S REPORT

R. Daykin bestowed upon A. Lippert the Queen Elizabeth II Diamond Jubilee Medal. The commemorative medal celebrates Her Majesty Queen Elizabeth II's Diamond Jubilee and honours Canadians for their contributions or distinguished service to their fellow citizens, to their community and to their country. A. Lippert was nominated by the Langara community in recognition of her exceptional contribution to the governance of Langara College, the provincial college sector, and the larger community as a whole. The knowledge and expertise gained during her illustrious career has benefited many organizations and charities through her ambition to help others. Board Members acknowledged her award with a standing ovation and round of applause.

R. Daykin referenced his memo dated January 17, 2013, attached to the agenda which highlighted College events that occurred in December 2012 and January 2013.

R. Daykin provided information on the following:

- recognition of the completion of two International programs in their inaugural year with Langara (Shenzhen Polytechnic University and INSCOL Academy);
- Regular Studies enrolments for spring were consistent with previous year with a slight decrease in domestic offset by a similar size increase in international enrolments ;
- Memorandum of Understanding was signed with the University of Northern British Columbia (UNBC) to offer their MBA at Langara College;
- an update on the 2013/14 Budget was provided;
- International Education Department and the Langara Students' Union will co-host the annual Lunar New Year celebration on February 13, 2013;
- Provincial highlights: R. Daykin attended his first BC Colleges Presidents meeting; a meeting is to be held with Ministry representatives to transition the new leadership at Langara; changes to the Post-Secondary sector of the Ministry with the creation of four regional geographic divisions. Tony Loughran is Executive Director of the Lower Mainland Region where Langara College is assigned;
- Federal highlights: B. Coulson to attend a pre-budget consultation session hosted by MP Wai Young; I. Humphreys and A. Patel attended a presentation from Citizenship and Immigration Canada on proposed changes to the International Student Program.

5. COMMITTEE REPORTS

a) Board Coordinating Committee – Minutes of a Meeting held on December 14, 2012

A. Lippert highlighted the minutes of the Board Coordinating Committee meeting held on December 14, 2012, attached to the agenda. She noted that the Committee reviewed the Third Quarter Financial Forecast for 2012/13 and approved its submission to the Ministry.

6. FOR APPROVAL

a) Bylaw 204 – Fees and Charges for Instruction

K. Grauer noted that at its meeting held on November 15, 2012, the Administration and Finance Committee made a recommendation to the Board to increase domestic tuition fees. He noted that consistent with previous years, the Ministry has advised that two percent (2%) is the value to be used for the purposes of planning domestic tuition fee increases. Bylaw 204: Fees and Charges for Instruction requires a minimum of 60 days lapse between approval and implementation, therefore approval prior to the end of January 2013 will make the changes effective the summer term.

It was moved by K. Grauer, seconded by M. McCarthy

THAT domestic tuition fees for University Transfer, Career/Technical and Vocational be increased to \$88.30 per credit, and upper division fees be increased to \$114.80 per credit, effective May 1, 2013; and

THAT ByLaw 204: Fees and Charges for Instruction be amended accordingly.

**Carried.
Abstained - 1**

7. FOR INFORMATION

a) Third Quarter Financial Summary to December 31, 2012

B. Coulson presented his memo dated January 17, 2013, attached to the agenda which highlighted the financial results for the Third Quarter ended December 31, 2012. He noted that the format has changed to PSAB requirements in keeping with Ministry requirements. Board members questions were addressed.

b) Human Rights Office – Annual Report for 2012

D. Palmer introduced L. Sum, Human Rights Coordinator who provided an overview of her report attached to the agenda. She provided a brief summary of the Human Rights process and highlighted the Board's role.

8. EDUCATION COUNCIL REPORTS

a) Report of the Meeting held on November 20, 2012

G. Krause highlighted the summary report of the Education Council meeting held on November 20, 2012, attached to the agenda and noted a number of new courses and course changes; the approval of Academic Dates for Fall 2013 through Summer 2014; and, updates and revisions of the EdCo resource manual and forms.

b) Report of the Meeting held on December 18, 2012

G. Krause highlighted the summary report of the Education Council meeting held on December 18, 2012, attached to the agenda and noted revisions to Policy F1007: Final Examinations, and that a Continuing Studies Course in Production Design was approved as meeting criteria for student loan eligibility.

It was moved by D. Bowra, seconded by B. McGibney

**THAT, the Education Council Summary Reports for the meetings
held on November 20, 2012 and December 18, 2012 be received for information.**

Carried Unanimously.

9. BOARD MEMBERS' REPORT

Nil.

10. CONSTITUENT GROUP REPORTS

Nil.

11. VISITORS' COMMENTS

Nil.

12. NEXT SCHEDULED BOARD MEETING

The next Board of Governors meeting is scheduled for **Thursday, March 21, 2013.**

There being no further business, the meeting adjourned at 1920 hours (7:20 p.m.)

Anne Lippert
Chair, Board of Governors
Langara College

Roy Daykin
President and CEO
Langara College